**Request**

**for registration of qualified trust provider in the Register of Trust Service and Electronic Identification Scheme Provider**

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| Information about the applicant | | | | |
| Name of the legal entity | |  | | |
| SINS | |  | | |
| STN | |  | | |
| Headquarters | | Street and number |  | |
| Post code |  | |
| Place |  | |
| Country |  | |
| Website | |  | | |
| E-mail address (e-mail) | |  | | |
| Phone | |  | | |
| Data for registration of the request applicant in the trade register and register of the other legal entities in accordance with the Law on One-Stop Shop System | | | | |
| Name of the register | |  | | |
| Number of the decision for entry in the register | |  | | |
| Date of the enrollment | |  | | |
| Form of the organization | |  | | |
| Activity code | |  | | |
| Description of the activity | |  | | |
| Persons in charge of logging the request | | | | |
| Name and surname | |  | | |
| Name of the function | |  | | |
| Scope of authorization | |  | | |
| Phone | |  | | |
| E-mail address (e-mail) | |  | | |
|  | | | | |
| Name and surname | |  | | |
| Name of the function | |  | | |
| Scope of authorization | |  | | |
| Phone | |  | | |
| E-mail address (e-mail) | |  | | |
|  | | | | |
| Name and surname | |  | | |
| Name of the function | |  | | |
| Scope of authorization | |  | | |
| Phone | |  | | |
| E-mail address (e-mail) | |  | | |
| Data requesting change \* | | | | |
| Data type | Current data | | | New data |
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\* The part with data for which a change is requested is filled only if a change is requested of data that is already entered in the Register

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| **Required documentation for a qualified trust service provider** | |
| 1) professional liability insurance policy and statement of secured financial compensation for damage incurred as a result of providing qualified trust service |  |
| 2) type of qualified trust service provided and the technical standards applied to provide qualified trust service |  |
| 3) general conditions for providing qualified trust services and information for the provider |  |
| 4) policy for providing qualified trust services |  |
| 5) statement of compliance with the conditions for performing activity |  |
| 6) proof that the necessary technical and organizational measures have been taken to manage risks that could jeopardize the security of trust service delivery (rules or procedures) |  |
| 7) proof that technical and organizational measures ensure a level of safety commensurate with the level of risk, taking into account the latest available technological solutions, and in particular measures are taken to prevent and reduce safety incidents and to limit the harmful effects of possible incidents. |  |
| 8) draft agreement between the qualified trust service provider and the user of the same |  |
| 9) proof that there is an employee with expertise, experience and qualifications that meet the standards in the field of information security |  |
| 10) certificate of security of information systems from unauthorized changes and technical security and trust in the processes that support them |  |
| 11) certificate of security of data storage information systems |  |
| 12) rules or procedures against counterfeiting, theft and unauthorized access to data |  |
| 13) proof that all relevant information related to the data generated or received by the qualified confidential service provider, in particular to provide evidence in court proceedings and to ensure the continuity of the service, is stored and available for an appropriate period of time, even and after the cessation of the activity |  |
| 14) proof that the databases are timely, accurate and well-protected databases for issuing qualified trust certificates, if the qualified trust service provider issues certificates |  |
| 15) bylaws in the field of personal data protection in accordance with the Law on Personal Data Protection |  |
| 16) procedures that a qualified trust service provider will use to ensure service delivery |  |
| 17) conformity assessment report prepared by a conformity assessment body |  |
| 18) plan for the termination of activity |  |
| 19) a statement that the qualified trust service provider will associate the trust mark for which it is registered with the list of qualified trust service providers if the qualified trust service provider intends to use the trust mark |  |
| 20) Report on Assessment of Conformity of the Means for issuance of qualified electronic signatures or qualified electronic seals, provided by accredited means assessment laboratory for the trust service provider that would issue qualified electronic signature or qualified electronic seal |  |

\* If a change of data entered in the Register is requested, only the documentation related to that data is submitted